



NCIS INTERNSHIP PROGRAM

NCIS is seeking individuals who possess strong academic credentials, outstanding character, and a high degree of motivation for the NCIS Internship Program. The NCIS Internship Program offers candidates a unique perspective into the agency, its mission, and what it takes to serve in one of the elite law enforcement organizations within the federal government and the world.

This minimum 18-week experience immerses interns in unique experiences such as law enforcement, national security, intelligence, and cyber while working alongside experienced NCIS personnel. This opportunity is open to all academic backgrounds. However, NCIS strives to place candidates in various disciplines that match their experience, studies, and interests.

The program is an unpaid internship, and any relocation/travel expenses are not covered or reimbursed by NCIS. Interns must work a minimum of 16 hours per week.

QUALIFICATIONS & ELIGIBILITY CRITERIA: To be considered for the program, individuals must meet the following criteria:

- U.S. Citizenship
- Enrolled not less than half time in a baccalaureate or graduate degree program at the time of application and at the time of internship
- Must be considered a college junior or higher at the time of internship
- The ideal candidate will have a minimum 3.0 cumulative grade point average (GPA)
- Favorable completion of criminal history checks and credit checks
- Favorable review of T3 investigation and submission for a secret clearance

APPLICATION PROCESS: All applicants must submit the following as pdf documents via email by the application deadline.

Submit application documents to ncis_internships@ncis.navy.mil

- Cover letter annotating what position(s) you are applying for (maximum of 3).
- Resume (1-3 pages). Please make sure your anticipated graduation month and year are listed.
- Essay (1 page) describing background, interests, objectives, and motivation to participate in the internship program.
- Two letters of recommendation (at least one from a faculty member).
- College Transcripts. Please be sure your cumulative GPA is listed.
- Statement written by your school internship sponsor.
- NCIS Background Security Questionnaire for Interns.
- Authorization for Release of Information Form.
- Request for Biographical Information Form.

APPLICATION DEADLINES: Application packages must be received by the deadline dates indicated below.

January-June Internship: The deadline to apply is August 1st, the year before the internship

July-December Internship: The deadline to apply is February 1st, the year of the internship

For complete information about the NCIS Internship Program, please visit <https://www.ncis.navy.mil/Careers/Internships/>.