Overview:

Open Dates: 3 days  
Series: 1811 – Lateral Criminal Investigator/Special Agent  
Pay Scale & Grade: GS-12/13  
Appointment Type: Permanent – Excepted Service  
Work Schedule: Full-Time  
Relocation expenses will not be paid.

Locations:

San Diego, CA  
Camp Pendleton, CA  
Lejeune, NC  
Norfolk, VA  
Pearl Harbor, Hawaii  
Great Lakes, IL  
Joint Base Anacostia, Washington, DC

The Naval Criminal Investigative Service (NCIS) mission is to investigate and defeat criminal, terrorist, and foreign intelligence threats to the United States Navy and Marine Corps—ashore, afloat, and in cyberspace. Being a NCIS Special Agent (SA) is one of the most challenging and fulfilling careers in federal law enforcement. NCIS SA gain broad law enforcement and counterintelligence experience and are given responsibility early on in their careers.

As a condition of employment, all SAs are required to sign a mobility agreement. This may result in one or more overseas moves and periodic assignments within the Continental United States (CONUS) throughout a SAs career with NCIS. In addition, SAs may be required to deploy on assignments to support military forces in high-risk environments. SA mobility is necessary to accomplish the agency’s mission and helps support an individual’s career development.

Duties:

Responsibilities: Perform work involving the planning, conducting, and managing of investigations related to alleged or suspected criminal violations of the Uniform Code of Military Justice and Federal law. The work involves:

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• Recognizing, developing, and presenting evidence to reconstruct events, sequences, time elements, relationships, responsibilities, legal liabilities, and conflicts of interest.
• Conducting investigations in a manner meeting legal and procedural requirements.
• Providing advice and assistance both in and out of court to Military JAG and U.S. Attorney’s Office during investigations and prosecutions.
• Knowledge of criminal investigative techniques.
• Handle evidence in accordance with the rules of criminal procedures, laws, and precedent court decisions including constitutional rights for search and seizure.
• Knowledge of pertinent statutes, regulations, policies, and guidelines, including the Code of Federal Regulations and the Uniform Code of Military Justice for criminal investigations.
• Interviewing of witnesses, victims, and suspects.
• Utilizing criminal investigative techniques to conduct searches and crime scene documentation.
• Utilizing additional techniques, such as protective surveys and assignments, surveillance, and undercover work.
• Ability to collaborate with various jurisdictions, including local, federal, and foreign areas of operation.
• Develop and maintain sources of information.

**Travel required:** Occasional travel is required for this position.

**Who may Apply:** You must meet the following circumstances:

• You must have served or currently be serving as a Criminal Investigator (1811 job series).
• You must have vision correctable to 20/20 with normal color vision.
• You must be a U.S. born or naturalized U.S. citizen.
• You must pass a background suitability screening.
• You must pass a polygraph examination.
• You must pass a medical examination.
• You must be able to obtain and maintain a Top Secret security clearance.
• You must have Bachelor's Degree to be competitive
• You must have a valid driver's license.
• Candidates must have completed CITP located at the Federal Law Enforcement Training Center or similar (DEA and FBI Academy). This does not include U.S. Army Fort Leonard Wood Training. Furthermore, this includes successful completion of academic, field work training, and physical fitness testing.

Competitive Applicants should have a balance of education with superior academic achievement and life experience. Typical selected applicants have had stand-out items
in their resume which provide indication of unique or committed skillsets. Applicants with Counterintelligence/Intelligence, Foreign Languages, Criminal Investigations, and/or Cyber Operations experience have proven successful in the NCIS hiring process. Current Special Agents (1811) with documented experience, can generally be hired at their current pay level.

**You are minimally qualified for the GL-09 Level** if you possess one of the following: A master’s or equivalent graduate degree (such as LL.B. or J.D.) or two full years of progressively higher graduate education, in a related field, leading to such a degree from an accredited college or university; **OR** have at least 1 year of specialized experience equivalent to the GL-7 level such as experience applying law enforcement or investigative techniques in the performance of job duties; identifying problem areas and proposing and implementing solutions; taking responsibility for own actions and those of team members to ensure the goals and deadlines for the team are met; and leading meeting or seminars on behalf of a professional or academic group; setting work priorities and allocating resources; partnering with other individuals from within and outside the organization; **OR** a combination of specialized experience, as described above, and related graduate level education, beyond the first full year of graduate level study.

**You are minimally qualified for the GS-11 Level** if you possess one of the following: Ph.D. or equivalent doctoral degree, or 3 full years of progressively higher level graduate education leading to such a degree, or LL.M., **OR** have at least 1 year of specialized experience equivalent to the GL-9 level which as defined above; **OR** a combination of specialized experience, as described above, and related graduate level education, beyond the first full year of doctoral level study.

**You are minimally qualified for the GS-12 Level** if you possess the following: Have 1 full year of specialized experience equivalent to at least the GS-11 level in the federal service as defined above. This includes conducting criminal investigations with minimal supervisory direction.

**You are minimally qualified for the GS-13 Level** if you possess the following: Applicants must have 1 full year of specialized experience equivalent to at least the GS-12 level as defined above in federal service. In addition to the above, specialized experience includes conducting complete criminal investigations – independent of supervisor or prosecutor direction.
NCIS adheres to principles of equal opportunity in hiring. NCIS does not discriminate against applicants on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or any other non-merit factor. Applicants who believe they may have a physical or mental impairment may request reasonable accommodation under the Rehabilitation Act.

** Only use if URL is down/ Alternative to the Application Link: SArecruitment@ncis.navy.mil**