



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

IN REPLY REFER

5520
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25 Apr 11

From: Chief of Naval Operations
Subj: ADMINISTRATIVE TERMINATION CLARIFICATION
Ref: (a) SECNAVINST 5510.35B

1. In order to clarify the administrative termination section of the Department of the Navy Nuclear Weapon Personnel Reliability Program, enclosure (7), paragraph 1 of reference (a) is modified as follows:

1. Administrative Termination

a. A certification of acceptability shall be terminated administratively when an individual is reassigned from a PRP position to a non-PRP position (e.g., reassignment within the same command, permanent change of station (PCS), retirement from the DON, etc.) for reasons that are not disqualifying.

(1) Enter "Administratively Terminated" in the succeeding column of the OPNAV 5510/414.

(2) The official signing the administrative termination shall be the certifying official.

(3) The signed OPNAV 5510/414 will be filed in the member's respective permanent personnel record (see enclosure (7), paragraph 7d(4) and its subparagraphs).

b. Administrative termination is not required when an individual receives PCS orders which require PRP certification.

2. This guidance will be incorporated in the next revision of reference (a).

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3. Questions regarding this matter may be addressed to Mr. John Bunkall at john.bunkall@navy.mil.



C. L. KLINE
Assistant for Information
and Personnel Security

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